

Please note: Considering COVID-19, St. Luke's Health System recognizes the pandemic may impact organizations and the activation of grant awards. St. Luke's may prioritize grants that address community health needs that have emerged related to the pandemic.



## **Community Health Improvement Fund Treasure Valley and Multi-Region Project/Program Application Guidelines Program Year 2022**

### ***Purpose and Philosophy***

St. Luke's mission is "To improve the health of people in the communities we serve," and we have established the Community Health Improvement Fund (CHIF) grant program to provide financial support to nonprofit organizations working in concert with our mission.

An extensive review process includes input from service lines, the appointed CHIF Review Committee and representatives from the Treasure Valley Community Boards of Directors (Elmore, Boise, Meridian and Canyon County).

### ***Eligibility***

Applicants must meet these minimum requirements:

- Have current 501c3, tax-exempt status under IRS Code Section 170 **or** be a government agency/department or public education institution.
- Operate under written articles of incorporation and bylaws or other written documents or statutes that define the applicant's purpose, membership, management, and operation.
- Operate on a non-discriminatory basis in employment, recruitment of volunteers and delivery of services.
- Demonstrate effective project or program performance, financial responsibility and accountability.

### ***Funding Criteria***

Funding will only be considered for proposals that meet ALL of these criteria:

- Benefits community health.
- Project or Program-based.
- Benefit a geographic area served by St. Luke's. (See "Locations" at [www.stlukesonline.org](http://www.stlukesonline.org).)
- Consistent with St. Luke's mission.
- Demonstrate collaboration and coordination—not duplication—with St. Luke's and/or other community organizations.
- Ability to provide a 2022 Project/Program Activation Report based on measurable, predicted outcomes that demonstrate project/program effectiveness. (The report form will be made available August 1, 2022 at [www.stlukesonline.org/chif](http://www.stlukesonline.org/chif).)
- Priority will be given to proposals that address one or more of the top-ranking community health needs as identified by St. Luke's 2019 Community Health Needs Assessment:
  - Improve the Prevention, Detection and Treatment of Obesity and Diabetes
  - Improve the Prevention, Detection and Management of Mental Illness and Reduce Suicide

- Improve Access to Affordable Health Care and Affordable Health Insurance
- The majority of grant funds provided to national organizations are required to stay within/be activated locally.
- Identify opportunities to provide visibility for this partnership with St. Luke's. (Logo on website, social media, newsletters, flyers/posters, invitations, etc.)

### ***Limitations***

The Review Committee will not approve funding for:

- Political or religious activities
- Construction costs
- Endowment programs
- Staff positions
- Scholarships
- Requests benefiting an individual

### ***Operating Guidelines***

- Grants will be used solely for the requested purpose and activated/completed within the stated timeframe.
- Recipients will give appropriate acknowledgement to St. Luke's in all promotional materials, activities and programs funded by CHIF.

### ***Timeline***

1. CHIF Project/Program Applications are accepted only until the deadline of **5:00 p.m. on September 30, 2021**.
2. Upon thorough review, final determinations are made and applicants receive written notification.
3. Funding normally commences by December 31 each year.
4. Each organization funded must submit a Project/Program Activation Report no later than October 1, 2022, that evaluates the results and outcomes contained in the initial proposal.

### **How to Access the Application Form**

- Visit [www.stlukesonline.org/chif](http://www.stlukesonline.org/chif).
  - Select and download the CHIF Project/Program Application.

#### **Contact Information:**

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