Community Health Improvement Fund
Treasure Valley and Multi-Region
Event Sponsorship Application Guidelines
Event Year 2021

Purpose and Philosophy
St. Luke’s mission is “To improve the health of people in the communities we serve,” and we have established the Community Health Improvement Fund (CHIF) to provide financial support to organizations or groups working in concert with our mission.

An extensive review process includes input from service lines, the appointed CHIF Review Committee and representatives from the Treasure Valley Community Boards of Directors (Elmore, Boise, Meridian and Canyon County).

Eligibility
Applicants must meet these minimum requirements:
- Have current 501c3, tax-exempt status under IRS Code Section 170 or be a government agency/department or public education institution.
- Operate under written articles of incorporation and bylaws or other written documents or statutes that define the applicant’s purpose, membership, management and operation.
- Operate on a non-discriminatory basis in employment, recruitment of volunteers and delivery of services.
- Demonstrate effective program performance, financial responsibility and accountability.

Funding Criteria
Funding will only be considered for sponsorship proposals that meet ALL of these criteria:
- Benefits community health.
- Benefit a geographic area served by St. Luke’s. (See “Locations” at www.stlukesonline.org.)
- Consistent with St. Luke’s mission.
- Demonstrate collaboration and coordination—not duplication—with St. Luke’s and/or other community organizations.
- Ability to provide a 2021 Event Sponsorship Activation Report based on measurable, predicted outcomes that demonstrate program effectiveness. (The report form must be submitted upon event completion. It is available at www.stlukesonline.org/chif.)
- Priority will be given to proposals that address one or more of the top ranking community health needs as identified by St. Luke’s 2019 Community Health Needs Assessment:
  - Improve the Prevention, Detection and Treatment of Obesity and Diabetes
  - Improve the Prevention, Detection and Management of Mental Illness and Reduce Suicide
  - Improve Access to Affordable Health Care and Affordable Health Insurance
• The majority of grant funds provided to national organizations are required to stay
within/be activated locally.
• Identify opportunities to provide visibility for this partnership with St. Luke’s. (Logo on
website, social media, newsletters, flyers/posters, invitations, etc.)

Limitations
Funding will not be provided for:
• Political or religious activities
• Construction costs
• Endowment programs
• Staff positions
• Scholarships
• Requests benefiting an individual

Operating Guidelines
• Grants will be used solely for the requested purpose and activated/completed within the
stated timeframe.
• Recipients will give appropriate acknowledgement to St. Luke's in all promotional
materials, activities and events funded by CHIF.

Timeline
1. CHIF Event Sponsorship Applications are accepted only until the deadline of **5:00 p.m.
on Wednesday, September 30, 2020**.
2. Upon thorough review, final determinations are made and applicants receive written
notification.
3. Funding normally commences by December 31 each year.
4. Each organization funded must submit an Event Sponsorship Activation Report, upon
event completion, that evaluates the results and outcomes contained in the initial
proposal.

How to Access the Application Form
• Visit [www.stlukesonline.org/chif](http://www.stlukesonline.org/chif).
  o Select and download the CHIF Event Sponsorship Application.

Contact Information:
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Community Health Improvement Fund
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