



## Community Health Improvement Fund 2025-2026 Project or Program Application Guidelines

### ***Purpose and Philosophy***

St. Luke's mission is "To improve the health of people in the communities we serve." The St. Luke's Community Health Improvement Fund (CHIF) grant program provides financial support to nonprofit, government, or public education organizations whose work aligns with our mission while fostering a diverse, inclusive and equitable culture and community.

Funding may be provided to projects or programs that meet criteria listed below:

- A **project** is a temporary endeavor undertaken to create a unique product, service, or result.
- A **program** is ongoing and may encompass multiple projects that contribute to a larger strategic goal.

An extensive application review process includes input from St. Luke's staff and representatives from a CHIF Task Force and Community Board of Directors. Funding is limited and project requests for more than \$20,000 are generally not funded. On average, 2025 CHIF grants were \$9,850. Your application should support the need for the amount you request.

### ***Eligibility***

Applicants must meet these minimum requirements:

- Operate under a current 501(c)(3) tax-exempt status or be a government agency/department or public education institution.
- Operate under written articles of incorporation and bylaws or other written documents or statutes that define the applicant's purpose, membership, management, and operation.
- Operate on a non-discriminatory basis in employment, recruitment of volunteers and delivery of services.
- Demonstrate effective project or program performance, financial responsibility and accountability.

### ***Funding Criteria***

Funding will only be considered for proposals that meet ALL these criteria:

- Benefit community health, social drivers of health or Community Health Needs Assessment (CHNA) priorities. (See [www.stlukesonline.org/about-st-lukes/supporting-the-community/community-health-needs-assessments](http://www.stlukesonline.org/about-st-lukes/supporting-the-community/community-health-needs-assessments).)
- Benefit a geographic area served by St. Luke's. (See "Locations" at [www.stlukesonline.org](http://www.stlukesonline.org).)
- Consistent with St. Luke's mission.
- Demonstrate collaboration and coordination—not duplication—with St. Luke's and/or other community organizations.
- Ability to provide a report based on measurable, predicted outcomes that demonstrate program effectiveness.
- Identify opportunities to provide visibility for this partnership with St. Luke's. (Logo on website, social media, newsletters, flyers/posters, invitations, etc.)



### ***Limitations***

Funding will not be provided for:

- Influencing legislation or political campaigns
- Religious activities
- Endowment programs
- Scholarships
- Requests benefiting an individual
- Late or incomplete applications
- Event sponsorship. Requests for event sponsorship should be submitted through the general sponsorship request form at <https://www.stlukesonline.org/about-st-lukes/supporting-the-community/submit-a-grant-application/sponsorship-requests>

### ***Operating Guidelines***

- Grants must be used solely for the requested purpose and completed within the stated timeframe.
- Recipients will give appropriate acknowledgement to St. Luke's in all promotional materials, activities, and programs funded by CHIF.

### ***Timeline***

1. CHIF applications are accepted only from August 1 through the deadline of midnight on August 31, 2025.
2. Online confirmation will be provided to all applicants once the application is submitted.
3. Applicants will receive written notification after final determinations have been made.
4. Grantees will be notified of their awards no later than December 2025.
5. Each organization that receives CHIF funding must submit a report that evaluates the results and outcomes of their funded proposal due October 30, 2026.

### ***How to Access the Application Form***

- Visit [www.stlukesonline.org/chif](http://www.stlukesonline.org/chif) and click on the application link.
- There will be an opportunity to print your responses after you click submit.

#### **Contact Information:**

St. Luke's Community Health & Engagement  
Community Health Improvement Fund  
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